

10.1 Response to Reviewer Comments:

Recreation Program Assessment:

Classes are evaluated at the end of each brochure session, which occurs three times per year. After each session, Center Supervisors meet with Recreation Specialists to review assessment forms and determine program viability. This process helps assess the effectiveness of program design and informs decisions on pricing, scheduling, location, and instructor performance.

Use of Evaluation Data:

The data collected from program assessments helps guide decision-making regarding program effectiveness. It allows staff to determine whether adjustments to pricing, times, dates, locations, or instructional methods are needed to improve participant experience.

Playground Safety Inspection Documentation:

Playground safety inspections are conducted regularly, and maintenance is tracked in Cartegraph, which logs completed repairs and their dates. This ensures a systematic approach to maintenance planning and reporting.

Survey Process:

We conduct two types of surveys:

- Program satisfaction surveys are provided to participants after each program or event to assess overall satisfaction, determine if adjustments are needed, and evaluate participant experience and instructor performance.
- Program interest surveys are used to gauge community demand for new programs and identify trends that can shape future offerings.

Survey Frequency and Purpose:

Satisfaction surveys are conducted after each program or event and are reviewed by staff to determine necessary adjustments. The results help assess effectiveness, improve program design, and identify community needs.